



**MINUTES FROM A MEETING
OF EGGLESCLIFFE & EAGLESCLIFFE COUNCIL
HELD ON THURSDAY 11th JANUARY 2024, COMMENCING AT 7.00pm
IN ALL SAINTS CHURCH, EAGLESCLIFFE**

CLLRS PRESENT: M de Launay - Chair
M Snaith
J Fletcher
A Marsden
K Roebuck,

IN ATTENDANCE: N Ironside – Clerk to the Council

APOLOGIES: R Richardson, A Collier

DECLARATIONS: None.

DISPENSATIONS: Cllr Fletcher applied for a dispensation to allow him to participate in the Planning Application - 6 Butts Lane- discussion the reason being both neighbours to this planning application are friends and may be future implied with this application. Due to the statutory minimum quorum of 5 members needed to discuss and this meeting having apologies from 2 members, the Council agreed unanimously to this dispensation to allow a decision.

01/24 MINUTES FROM 7TH DECEMBER 2023 MEETING

RESOLVED: That the Minutes from 7TH DECEMBER 2023 meeting be taken as read and accepted as a true record.

02/24 MATTERS ARISING (FOR INFORMATION ONLY)

Refer to Item 171/23 (143/23) Cllr Fletcher updated that he had received and circulated an apologetic letter from TVCA stating that the message to stop within the 'D' shaped turning point at the top of Greenfield Drive had been conveyed to all drivers and gave a direct contact email address if any further problems arose.

Refer to item 173/23 Cllr Fletcher asked if the Co option candidate had confirmed the role of Councillor to which the Clerk responded not at this time.

03/24 COUNCILLORS REPORT BACK

None

04/24 REPORT BY THE CLERK INCLUDING CORRESPONDENCE.

1. **Parish Website** – Spoke directly to the Manager of the website team 8th January, he said would get straight onto it. No change to website as at 10th January. Cllr Snaith to chase too.
2. **Road safety comment further info.** Clerk received an email from a resident to follow up comments sent regarding the Autumn newsletter article. The proposal is to close the Elton Lane/Butterfield Drive "junction" in order to block the Durham Lane/Urley Nook Road rat run South through Orchard Estate, that previous 2009 consultation with SBC had this as a proposal. Forwarded it to the Road Safety working Group. Cllr Fletcher recalled the 2009 consultation for this junction was equally divided so no further action at that stage.
3. **Buses** – No further comments or complaints received since the 7th December meeting refer 172/23 & 174/23 7th December 2023.
4. **St John Church Floodlights** – Email responses received from the two Ward Cllrs regarding the future of the floodlights, forwarded to all, Clerk has arranged a site meeting with the electrician who carried out the investigative/testing works early 2023. Date been rearranged to 23rd January to look at a cost for removing the floodlights and if the armoured cable needs removing or can be left buried. To also include an estimated cost to renew cables in the same floodlight layout for a new low LED lighting system. Disruptive works in the Churchyard may still need a faculty from the church for permission. The remaining option of solar lighting to the tower only is not being costed at the moment due to design and feasibility costs needed which may be abortive costs. Ambience solar lighting to the church tower only may not provide sufficient illumination to the churchyard footpath. SBC have now confirmed that they have no responsibility to provide lighting on the churchyard footpath.
5. **Events 2024** – Need some thoughts and a decision on the proposed Summer Fete 2024, no volunteers responses from the November newsletter SBC Events team are asking for confirmation if it is to go ahead, should a request notice be put in the Grisedale notice board, Clerk to update SBC again after this meeting. **Agreed that the Clerk should put notices up on all 5 Parish noticeboards & website.**
6. **Annual Parish Meeting** – Refer minute 143/23 5th October Clerk report item 3. Community Centre, Durham Lane confirmed booking for Thursday 25th April 2024 start 7.30pm and able to access from 7.15pm to set up.
7. **Police liaison** – Cllr Collier has received a summary of the parish crime & ASB statistics via the local PCSO who has given their apologies to tonight's meeting to discuss the Road Safety and Community Speedwatch events currently booked in for January 2024.
8. **Voluntary organisations to assist with minor works** – Clerk has chased up a contact in SBC with regards to the Probation Service being approached to assist with minor works such as painting benches etc. The Clerk has also spoken with the Catalyst Programme Manager with regards to linking in with businesses who want 'one off' small projects for team building. Also if they wish E&EC could post the vacant Cllr positions on their website too.

9. **HSBC signatures** – Need Council minuted approval to apply to remove Cllr O Keefe from the HSBC bank account signatory list. Will need an alternative signature identifying for the next Finance Committee meeting. **Agreed to cover under Finance refer 11/24 c) Signatures**
10. **Grant awarding policy** – To review at the next Finance Committee. Current legislation under section 137A means councils giving grants of over £2000 to a voluntary body must require the body or charity to provide a written statement of how the money has been spent within 12 months after the assistance has been given. Although E&EC awards are less than this minimum amount it may be good practice for all S137 Grant awards.
11. **Articles and magazines tabled for interest** – The Clerk (SLCC) January 2024, Clerks and Councils Direct, January 2024, Glasdon Outdoor Street Furniture catalogue.

05/24 PLANNING APPLICATIONS

Planning ref	Address	Application description
Ref. No: 23/2255/FUL Received: Thu 07 Dec 2023 Validated: Thu 07 Dec 2023 Status: Awaiting decision	St Annes House The Green Egglecliffe Stockton-On-Tees TS16 9DB	Application for the replacement of 5no windows to front.
Ref. No: 23/2250/DLO Received: Thu 07 Dec 2023 Validated: Thu 07 Dec 2023 Status: Awaiting decision	Eaglescliffe Railway Station Station Road Eaglescliffe TS16 OBT	Prior approval for erection of new footbridge including lifts and new staircases, renewal of the existing footbridge, ticket office and taxi office, construction of new brick modular waiting shelter and taxi building.
Ref. No: 23/2259/DCH Received: Fri 08 Dec 2023 Validated: Fri 08 Dec 2023 Status: Awaiting decision	Land West Of Police Training Centre Urray Nook Road Eaglescliffe TS16 OQB	Information to discharge conditions no12 (Foul and Surface Water) and no13 (Sustainable Surface Water Drainage Scheme) on both applications of planning approval 22/1456/FUL – Hybrid planning application comprising 1) Full application for the erection of 3no warehouse buildings comprising of B2 and B8 to include associated access and landscaping and 2) Outline application with some matters reserved (appearance, landscaping, layout and scale) for the erection of upto 21,000 square metres of B2/B8 floor space
Ref. No: 23/2275/FUL Received: Tue 12 Dec 2023 Validated: Tue 12 Dec 2023 Status: Awaiting decision	1 Grassholme Way Eaglescliffe Stockton-on-Tees TS16 OGB	Erection of single storey rear extension (demolition of existing conservatory)
Ref. No: 23/2248/X Received: Wed 06 Dec 2023 Validated: Wed 13 Dec 2023 Status: Awaiting decision	9 Butts Lane Egglecliffe Stockton-on-Tees TS16 9BT	Application to fell 1no Pine tree (T1) of tree preservation order 431 (00.8.5.431)

Ref. No: 23/2312/DCH Received: Tue 19 Dec 2023 Validated: Tue 19 Dec 2023 Status: Awaiting decision	Playing Field Aislaby Road Eaglescliffe TS16 OJJ	Information to discharge condition no3 (Community Use Agreement details) of planning approval 22/2517/VARY – Section 73 application to remove condition no1 and no2 of planning approval S268/79 and creation of extended car parking area.
Ref. No: 23/2325/FUL Received: Thu 21 Dec 2023 Validated: Thu 21 Dec 2023 Status: Awaiting decision	593 Yarm Road Eaglescliffe Stockton-on-Tees TS16 9BN	Erection of a part two storey, part single storey extension to side/rear, two storey extension to front and two storey extension to rear. Creation of new access to front. (demolition of existing porch/conservatory and detached garage)
Ref. No: 22/1084/NMB Received: Fri 22 Dec 2023 Validated: Fri 22 Dec 2023 Status: Awaiting decision	Allens West Logistics Centre Durham Lane Eaglescliffe TS16 ORW	Non material amendment for planning approval 22/1084/VARY – Section 73 application to vary condition no2 (Approved Plans) of planning approval 20/O279/REM – Reserved matters application for the access, appearance, landscaping, layout and scale for residential development comprising 845 dwellings.
Ref. No: 24/0019/FUL Received: Thu 04 Jan 2024 Validated: Thu 04 Jan 2024 Status: Awaiting decision	46 Seymour Crescent Eaglescliffe Stockton-on-Tees TS16 OLF	Erection of a single storey rear extension.

RESOLVED: No Comments to be made for the applications listed above.

Ref. No: 23/2283/FUL Received: Tue 12 Dec 2023 Validated: Fri 15 Dec 2023 Status: Awaiting decision	6 Butts Lane Egglescliffe Stockton-on-Tees TS16 9BT	Demolition of the existing dwelling and erection of 1no dwellinghouse with attached garage and felling of 2no trees.
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Discussion around the proposed demolition of this property and rebuild. The Design and Access Statement explains the current property is in poor state of repair due to the proximity of mature trees causing structural problems which are being monitored. Poor thermal efficiency will be costly to retrofit and that pre planning advice was sought before the application submitted, the proposed property will be a similar footprint. Concerns of the site being opposite the Grisedale Cres /Butts Lane junction and close to the school run. The outcome of the discussion agreed that should the application be approved that any site/delivery traffic should be after 9.30am to avoid the school run and avoid school closing time.

RESOLVED: That the Clerk submit the above comments to SBC Planning.

06/24 REPORTS & MINUTES FROM WORKING GROUPS & COMMITTEE

None

07/24 FINALISE PRECEPT 2024/25

There were four items on the budget spreadsheet previously circulated to agree by full Council. Further discussion included Play area maintenance to reduce from £9240 to £5000, Summer planting £200, Clerks expenses to match 2023/24 budget of £550 therefore increase from the £500 on the spreadsheet and a £1200 estimated sum to maintain the bench seats. Christmas lighting was charged for 2023/24 therefore a sum of £1300 entered for 2024/25.

Note. The spreadsheet included a question mark next to the tentative sum of £1300 for Christmas lighting which led to the sum not being summated into the total of £83,810

	£
Councillors Expenses	300
Chairman's Allowance	150
Grant Aid (S137)	1,600
Church Floodlights Maint./Imp	2,000
<u>Adjustments/Additions</u>	
Play Areas maint./inspect.	4,240 -
Summer Planting	200
War Mem.Seats&Notice Bd Main	1,200
Christmas Lights	1,300
Clerks expenses	50
	1,490 -
Total spreadsheet at Council	83,810 +
Less surplus identified	14,764.41 -
Total required	67,555.59
SBC funding	5,446 -
Precept 2024/25	62,109.59

RESOLVED: All figures agreed and the precept demand agreed for the sum of £62,109.59. With the precept agreed it was decided that the provisional Council meeting for the 25th January 2024 was not needed.

08/24 BICENTENARY OF STOCKTON & DARLINGTON RAILWAY

The exploratory meeting held with Ward Cllr J Taylor and Cllrs Snaith and Fletcher shared proposals of working together to mark the bicentenary. Cllrs Snaith and Cllr Fletcher suggested parish ideas such as plaques etc. Cllr Taylor to speak to a local builders merchant to provide materials. SBC have appointed a Project Manager for the Bicentenary with a budget. Initial meeting planned for 20th January to discuss options including the War Memorial park, some ideas to discuss regarding further joint parish ventures. Cllr Taylor encouraging residents to report ASB to police and to consider if a new proposed path installed through the memorial park, if some lighting can be installed. Cllr Snaith has set up a shared space online that all parties can contribute records and information, the Clerk has uploaded historical information regarding the memorial for the working group to share. Cllr Fletcher reminded the need to show historical accuracy.

09/24 ROAD SAFETY/COMMUNITY SPEEDWATCH

Cllr Marsden updated the council to explain that Cllrs Marsden, Collier and Richardson has met with Cleveland Police to carry out 3 community speedwatch events. Two near Tesco and Egglecliffe School and one on Yarm Road near the junction of Croft Road. Any speeding vehicles were noted to be written to by Cleveland Police explaining they had been recorded as speeding. There are further events planned. Positive comments were received by a few members of the public that action is being taken. Cllrs de Launay and Snaith asked if they can be kept informed with emails and these meetings with them being part of the Road Safety Working group.

10/24 ARRANGE COMMITTEE MEETINGS / OTHER DATES

To be arranged via email.

- Finance Committee-End of January
- Recreation Committee Beginning of February
- Other meetings as necessary

11/24 ACCOUNTS / FINANCE

a) To approve Schedule of Payments and Receipts

RESOLVED: That the schedule of payments and receipts as listed below, is approved

The following payments are for approval:

Payee	Required for	Amount £	Date paid /approved
EARA	Summer Planting	400.00	11/12/2023
Clerk	Mileage (Sep/Oct/Nov)	60.75	11/12/2023
CDALC	Training (Finance and Budgets)	10.00	14/12/2023
SLCC	Clerk Membership	229.00	14/12/2023
Eliffs Mill Plot 10A	Bond return	80.00	14/12/2023
HSBC	Bank Charges	5.00	21/12/2022
HSBC	Bank Charges (chq paying in)	22.50	22/12/2023
Warrior	Office Rent (Jan)	312.00	29/12/2023
Cutting Edge	QEII Ground Maintenance	222.00	02/01/2024
All Saints Church	Meeting Rm 11 & 25th Jan	60.00	03/01/2024
BT	Phone and Broadband	72.44	04/01/2024
Clerk	Salary	1,484.99	04/01/2024
HMRC	Tax & NI	334.43	04/01/2024

The following income is to be noted

From	For	Amount £	Date
Eliffs Mill Plot 10A	Bond,rent and key deposit	100.00	18/12/2023
HMRC	Q3 Vat refund	602.91	09/01/2024

b) To appoint a member, other than the chairman or cheque signatory, to verify bank reconciliation as at 31st December 2023

RESOLVED: Cllr Roebuck proposed to verify the bank reconciliation for the quarter ended 31st December 2023 and report her findings at the next meeting.

c) Signature for bank accounts

To confirm that as Cllr O'Keefe has stepped down as Cllr and Finance Committee that her name be removed from the HSBC bank account and a new signatory sought. The Darlington Building Society Account still needs signature changes however Cllr O'Keefe not a signature for this bank account.

RESOLVED: That the Clerk arrange for the signature to be removed once the minutes of the Council meeting 11th January are signed as correct and in line with HSBC T&Cs.

12/24 ITEMS FOR INFORMATION

1. Cllr Marsden – To become a volunteer at the Yarm Town Hall Heritage Centre.

13/24 TO CONFIRM DATE & TIME OF NEXT MEETING

RESOLVED: That the next meeting will be held Thursday 8th February 2024 at 7pm in All Saints Church commencing at 7pm.

There being no further business, the meeting closed at 8.50 pm